STATE OF ALABAMA



DEPARTMENT OF MENTAL HEALTH

BRYCE HOSPITAL
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KAY IVEY GOVERNOR KIMBERLY G BOSWELL COMMISSIONER AUDREY L. MCSHAN FACILITY DIRECTOR

ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION AN EQUAL OPPORTUNITY EMPLOYER

JOB TITLE: Recreation/Activity Specialist I NUMBER: 21-24

JOB CODE: J1000 **DATE:** October 8, 2021

JOB LOCATION: Bryce Hospital POSITION NO: 8801612

Tuscaloosa, Alabama

SALARY RANGE: 66 (\$32,097.60 to \$48,760.80 Annually)

<u>MINIMUM QUALIFICATIONS</u>: Bachelor's degree in therapeutic recreation, recreation, or closely related field.

OR

High School Education or GED equivalent. Considerable experience (48 months or more) in recreation, physical education or therapeutic activities.

KIND OF WORK: This is professional work in patient activities or recreation services at a state mental health facility serving adults and elderly mentally ill patients. Some of the duties and responsibilities of this position include the following: assess and evaluate patients and maintain assessments, progress notes, patient records, and requested reports; writes and update Individualized Treatment Plans; plans, organize, and implement therapeutic activities; attends Treatment Planning Conferences (TPC), team reviews, and confer with treatment teams members/staff regarding patient's progress, incidents, and documentation; assists staff with coverage for TPC meetings, day treatment and activities; documents weekly progress notes in a timely manner; develops monthly activity calendar; and attends morning meetings, departmental meetings, and mandatory training.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Knowledge of the basic theories and practices of the therapeutic use of various activities; Knowledge of the nature and specifications for equipment and supplies needed for the assigned activities program and their proper care and maintenance; Knowledge of theory and practices of mental hygiene; and Ability to utilize professional data in planning and evaluating the activities programs and to adapt and implement such programs as required.

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METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their job related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification. **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

HOW TO APPLY: Use an official application for Professional Employment (Exempt Classification) which may be obtained from our website at www.mh.alabama.gov. Only work experience detailed on the application will be considered. Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until a sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License/Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.

DEADLINE: <u>Until Filled</u>

EQUAL OPPORTUNITY EMPLOYER

Click Here to Apply:

https://laserfiche.alabama.gov/Forms/ADMH-Job-Application